

# ***Wyoming Board of Cosmetology***

## ***Meeting Minutes***

January 12, 2015

### **I. Call to order**

President Dennis Schildhauer called to order the regular meeting at 9:01 on January 12, 2015 at Parkway Plaza Senate Room Casper Wyoming.

### **II. Roll call**

Tregay Chesser conducted a roll call. The following persons were present: President Dennis Schildhauer, Tregay Chesser secretary, Brenda Schwartzkopf, Wendy Gray, Jalainna Ellis. Also in attendance Betty Abernethy, Executive Director, Matt Cisneros, staff inspector all present.

### **III. Approval of minutes from last meeting**

Brenda Schwartzkopf made a motion to approve the minutes of the November 10, 2014, Seconded by Wendy Gray second, motion carried.

### **IV. Brenda Schwartzkopf moved to deviate from agenda if needed Tregay Chesser second motion carried.**

### **V. Executive Directors Report**

- a) Financial Statement – We discussed postage being higher on the December financial report this was due to July, August, and September all being on this statement. Also travel expenses were high. This was due to six months expenses with Matt's car. Betty reported that our over-all cash balance is going up. We will utilize this with continuing expenses of online inspections.

Legislative report- Betty reported that we need to keep track of bill HB41. We need to watch for amendments.

### **VI. New Business**

- a) Mandatory examiner training and exam changes. Training will start Friday March 13<sup>th</sup> and noon, and all day on Saturday. Examines will be held March 15<sup>th</sup>.

### **VII. Inspectors report**

- a) Submitted written report

## **VIII. Unfinished business**

a) **Rule Change** the board need to assign chapters for review to clean up, defining scope of practice, redundancies, curriculum, etc. The committees are as follows, Chapter 4, 6 Brenda Schwartzkopf and Wendy Gray, Chapter 7, 8, and 9 Dennis Schildhauer, Pinky Chessser, Jalainna Ellis. Chapter 10 Brenda Mathre and Matt Cisneros, Chapter 3-5 and 11-13 Betty Abernethy and Sharon Bennett.

b) NIC Regional Meeting. February 27-29. Betty Abernethy will be traveling for administrative meetings. Dennis Schildhauer will be traveling with NIC. Jalainna Ellis and Wendy Gray will be traveling for the board.

**IX. Election of officers.** Brenda Schwartzkopf moved to elect the slate of, Secretary Pinky Chessser, Vice President Brenda Schwartzkopf and President Dennis Schildhauer. Jalainna Ellis second. Motion carried. .

**X. Executive Session-** none needed

**XI. Adjourn** With no further business Brenda Schwartzkopf moved to adjourn, Wendy Gray seconded, motion carried.

**Meeting adjourned at 10:31 a.m.**

Minutes respectfully submitted by: Tregay Chessser